

**MINUTES
VILLAGE OF LAKE PARK
PARK AND RECREATION COMMISSION MEETING
3801 LAKE PARK ROAD, LAKE PARK, NC
JUNE 28, 2016**

Commission Members Present: David Cleveland, Fabian Szarko, Ashley Dance, Will Ortiz and Kris Kirwan.

Clerk: Cheri Clark

Call to Order: Mayor David Cleveland called the June 27, 2016 Parks and Recreation meeting to order.

Public Comments: Blair Cooper – 3907 Balsam Street – requested the use of Gazebo Park for an evening of music in the park on August 20th from 7 to 10 pm.

Amanda Daniel – 6609 Truman Street – thanked Mayor David Cleveland for responding to her emails and shared that Lucas Landscaping is entitled to due process; however, if the owner's son is found guilty then the Village needs to review its options. Mayor David Cleveland did share that the individual that works for Lucas Landscaping that has been charged in an incident during his leisure time is no longer working in the Village. The Council and the Parks and Recreation Commission's top priority is always the safety of the community.

Approval of Minutes: Fabian Szarko made the motion to adopt the May 23, 2016 minutes as presented. Ashley Dance seconded the motion. Vote – Unanimous.

Changes to the Agenda: Add the following items: Under Facilities (d) Tennis & Basketball Court Renovations, Under Landscaping (c) Normandy Pond Bench and Under Events (f) HOA Event August 20, 2016. Ashley Dance made the motion to approve the agenda as amended. Kris Kirwan seconded the motion. Vote – Unanimous.

Council Actions: Council approved the P&R's request to hold a Blood Donation Day on Saturday, July 23rd from 9:00 AM to Noon on Meeting Street.

Budget Report: Mayor David Cleveland shared that the following vendors have either invoiced the Village or the funds are committed.

1. Three Pool tables - \$747
2. Water/Sewer is under budget.
3. Irrigation Repairs - \$257
4. Swim Specialties - \$1,000
5. Pool Repairs – Light fixture and miscellaneous items - \$1,769
6. Seasonal Banners changed - \$350
7. Tree removal - \$900

8. Bench Slats - \$239

9. Painting of pier caps - \$450

10. Connie's Pond Sign - \$197

P&R's biggest expense item this year was the pool renovations. Mayor David Cleveland presented the following recap of the Park & Recreation Commission 2015/2016 Budget Year.

The Village of Lake Park, Park & Recreation Commission had a budget of \$427,860 for FY 2015/2016. Our estimated expenses for the year will be \$405,000, or about 5% below budget. Major accomplishments for the year are as follows:

Pool: The Village Council had set aside \$20,000/year for the past three years in anticipation of required major pool renovations. This year the pools were re-plastered, coping replaced, new gates installed, and bathrooms renovated. Seventeen new umbrellas and stands were also purchased along with three new tables for the decks.

Hoover Park: The landscaping at the park at the intersection of Queens and Hoover Streets was redone. The pier caps on the columns were also replaced.

Castle: The Castle at the corner of Faith Church Road & Creft Circle was repainted. Graffiti resistant paint was used on the interior. The roof was re-shingled and a new spire was installed. A flush-mounted LED light was also installed on the interior ceiling.

Founders Park Gazebo: Up lighting was installed around the Founders Park Gazebo.

Playgrounds: All of the playground equipment on the five playgrounds was pressure washed. New mulch was also installed under and around the playground equipment.

Benches: Two new composite benches were installed at the Russell Park Playground. One of those was donated by the Garden Club.

Sidewalks: The section of the sidewalk connecting Faith Church Road to Meeting Street behind Ms. Dee Dee's Daycare was completed and screening shrubbery was added between the sidewalk and Ms. Dee Dee's playground.

Front Entrance: Union Power removed eight trees to the left of the front entrance to the Village on Lake Park Road. In their place, Union Power planted trees behind the front entrance wall and installed a sprinkler system to water the trees as well as the flowers and shrubs in front of the wall.

Trees & Shrubs: Many trees and shrubs have had to be removed because of disease, wind damage or drought. Over sixty new trees, shrubs and grasses were planted to replace those that were lost.

Community Center: New HVAC systems were installed at the Community Center replacing the original systems.

Contracts: We went out for bids for the landscaping contract, and a new three year contract for Lucas Lawn & Landscaping was approved by Council. We also signed a new three year contract with Foster Lake & Pond Management at a cost reduction of 10% over our previous contract.

Events: The Park & Recreation Commissions sponsored the following events in the Village during the past year:

- Fourth of July Celebration
- National Night Out
- Chili Cook-Off
- Christmas Tree Lighting Ceremony
- Spring Litter Sweep
- Memorial Day Ceremony

Facilities: Fabian Szarko shared that the main pool gate latch has been replaced with a new latch that is easier to operate and can be opened from both sides.

Mayor David Cleveland shared that Southend Painting has completed the painting of the pier caps.

The clock tower clocks were out of sync. John Barnes has been able to reset all of the clocks except one. He has replaced the circuit board and the new board did not correct the problem. The next step is to replace the motor for that clock.

Fabian Szarko had previously received three quotes to resurface the basketball and tennis courts - \$40,000. Ashley Dance made the motion to approve the quote from Quality Seal Coating & Sport Surfaces for \$40,000 to resurface the basketball and tennis courts. Wil Ortiz seconded the motion. Vote – Unanimous.

Landscaping: Mayor David Cleveland shared Kiker Tree Service has removed a large Birch tree limb from a common area tree that was lying on the roof of 5802 Hoover, two Pine Trees and their stumps in Barnett Park that had Ips Beetles and ground the stumps of trees that were removed last fall. Kiker Tree Service also removed two small trees in Gazebo Park. Total for all tree removal and stump grinding - \$725.

Mayor David Cleveland shared that the Hoover Channel Renovations are complete.

Ashley Dance shared that she has had a request from a resident to have a park bench installed near the Normandy Pond. P&R decided to defer the request until the next budget year. Mayor David Cleveland requested that P&R visit the location to look at possible locations for a bench.

Ponds: Mayor David Cleveland shared that Foster Lake & Ponds has a new person working on the Village of Lake Park Stormwater Ponds. Foster Lake & Ponds is in the Village every two weeks working with the ponds.

The Connie's Pond sign should be replaced this week.

Events: Ashley Dance shared that the Memorial Day Ceremony was well attended with an estimated crowd of 400. Ashley Dance thanked everyone on the P&R Commission and Council for helping with the event. Mayor David Cleveland thanked Ashley Dance for all of her work in facilitating the event.

Planning for the Fourth of July event is underway. Ashley Dance shared that barbeque will be served in addition to hotdogs. Fabian Szarko is in charge of games and the parade and Mayor David Cleveland is responsible for tent setup and take down. All volunteers are welcome.

Hometown Hero ballots were distributed to P&R with the following names: Willie Caldwell, Wayne Daniels, Judy Taul and write-ins. The Hometown Hero will be announced at the Fourth of July event.

A Community Blood Drive is planned for Saturday, July 23rd from 9am to noon. The blood mobile will be located on Meeting Street. You must be 16 years old and weigh at least 120 pounds to participate. Ashley Dance suggested that P&R look at making this an annual event.

National Night Out is Tuesday, August 2. DJ Henry McGee is booked for the event along with a demonstration from the Canine Unit, a driving simulator and the smoke house. National Night Out is a fun event that recognizes all of our first responders.

Girls on the Run of Union County has requested approval to have their event here on Saturday, April 29, 2017. Ashley Dance made the motion to approve having GOTR here on April 29, 2017. Kris Kirwan seconded the motion. Vote – Unanimous

The HOA has requested approval to host a musical night in the park on August 20, 2016 from 7 to 10 pm. Ashley Dance made the motion to approve the event. Fabian Szarko seconded the motion. Vote – Unanimous.

Adjourn: Fabian Szarko made the motion to adjourn. Wil Ortiz seconded the motion. Vote – Unanimous.

Respectfully Submitted,


Cheri S. Clark
Village Administrator